Date:                       

To:                          The Depository Trust Company - **Dividend Announcements**

                            General Mailbox:

Dividends: MMIAnnouncements@dtcc.com

Redemptions: redemptionnotification@dtcc.com

IPA      hereby instructs DTC to make the following changes with respect to      **(CUSIP)** issue.        **(Indemnitor’s Name)** hereby agrees to jointly and severally indemnify and defend The Depository Trust Company (‘DTC’) and Cede & Co., nominee of DTC, and each of their respective subsidiaries and affiliates, officers, directors, employees, agents and attorneys, (the “Indemnitees”) against, and hold the Indemnitees harmless from, any and all Losses[[1]](file:///\\\\corp\\Users\\JWashing\\My%20Documents\\MMI%20Announcement%20Change%20Request%20Form.htm" \l "_ftn1" \o ") and Legal Actions[[2]](file:///\\\\corp\\Users\\JWashing\\My%20Documents\\MMI%20Announcement%20Change%20Request%20Form.htm" \l "_ftn2" \o ") suffered or incurred by the Indemnitees resulting from, relating to, arising out of or in connection with       **(The Nature of the request)** (the **“Request”**), except as a result of the Indemnities willful misconduct or gross negligence. By way of example but not by way of limitation, this indemnity applies to Legal Actions between and/or among       **(Indemnitor’s** **Name)** and /or Indemnitees.

**(Indemnitor’s Name)** represent and warrant that we are duly authorized to execute this indemnity.

|  |  |
| --- | --- |
| ***Please fill out the below information:*** | |
| ***CUSIP NUMBER*** |  |
| ***PAYABLE DATE*** |  |
| ***ISSUING & PAYING AGENT PARTICIPANT NUMBER (IPA)*** |  |
| ***AMOUNT TO BE DEBITED OR CREDITED AGAINST IPA ACCOUNT*** |  |

|  |
| --- |
| ***Rate Change***    Please change the rate on the announcement system from      to     .    Reason for change: |

|  |
| --- |
| ***Payable Date Change***    Please change the payable date on the announcement system from     to     .    Reason for change: |

|  |
| --- |
| ***Add a New Announcement***(Request must be sent at least one business day prior to payable to ensure payment is made on the specified date)    Please add an announcement to the announcement system for payable date     .    Reason for add: |

Authorized Person Requesting Update:           Phone Number:          Signature:

**Guidelines**:  One CUSIP per request/ All Requests must be accompanied with a reason/ Form must be signed by an authorized member of the IPA / All other requests must be supplied on your company letter head with a complete explanation.

[[1]](file:///\\\\corp\\Users\\JWashing\\My%20Documents\\MMI%20Announcement%20Change%20Request%20Form.htm" \l "_ftnref1" \o ") “Losses" means and includes all losses, liabilities, damages, judgments, liabilities, payments, obligations, costs and expenses (including, without limitation, any costs of investigation and legal fees and expenses incurred in connection with, resulting from, relating to, arising out of or in connection with the request), regardless of whether or not any liability, payment, obligation or judgment is ultimately imposed against the Indemnitees.

[[2]](file:///\\\\corp\\Users\\JWashing\\My%20Documents\\MMI%20Announcement%20Change%20Request%20Form.htm" \l "_ftnref2" \o ") "Legal Action" means and includes any claim, counterclaim, demand, action, suit, countersuit, arbitration, inquiry, proceeding or investigation before any federal, state or foreign court or other tribunal, or any investigative or regulatory agency or Self-Regulatory Organization (SRO).